

Z-28016/2/2012-SSH
Ministry of Health & Family Welfare
Department of Health & Family Welfare
PMSSY Division

MINUTES OF MEETING OF THE COMMITTEE CONSTITUTED VIDE ORDER NO. Z-28016 /2/ 2012-SSH DTD. 31 JANUARY 2013 HELD ON 13 FEBRUARY 2013 UNDER THE CHAIRMANSHIP OF SECRETARY, HFW REGARDING PROCUREMENT OF COMMON AND/OR SPECIALISED EQUIPMENTS FOR SIX NEW ALL INDIA INSTITUTES OF MEDICAL SCIENCES BEING SET UP UNDER PMSSY

The first meeting of the Committee on procurement of common and/or specialised equipments for six new AIIMS being set up under PMSSY was held on 13 February 2012 under the Chairmanship of Secretary, Department of Health & Family Welfare in Nirman Bhavan, New Delhi. Agenda Note for the meeting had earlier been circulated among the Committee Members. A list of participants is at Annex-1.

2. After welcoming the participants, Chairman talked about the importance of the Committee's role in making the six new AIIMS functional in a time bound manner. He asked Joint Secretary (PMSSY) to explain the tasks before the Committee.
3. While referring to the circulated agenda note, JS explained the background of issuance of the Order No. Z-28016 /2/ 2012-SSH Dtd. 31 January 2013 and the tasks before the Committee. It was stated that as per orders of the Cabinet approving AIIMS projects under PMSSY, a Project Monitoring Committee (PMC) has been set up under the Chairmanship of the Secretary HFW. AIIMS projects are being implemented through different packages, namely, Package-I (Medical College), Package-II (Hospital Complex), Package-III (Electricity and HVAC), Package-IV (Estate Services), Package-V (Furniture), Package-VI (Equipment, Modular Operation Theater etc.). The issue of inclusion of certain equipments/furniture in Packages IV, V and VI was discussed by the PMC in its meeting held on 09 June 2011 when it was decided that items viz. hospital furniture and office furniture may be included in the Package V and items such as medical gas pipeline systems, pendants, bed-head panels and OT lights in Package VI i.e. OT. With a view to identify the requirement of Modular OTs and other services a Directors' Committee under the Chairmanship of Director, AIIMS Bhubaneswar had been constituted in August 2012 to identify the requirement of operation theatres and classifying them into modular, semi-modular and non-modular OTs and to draw specifications and other requirements. The Committee was asked to submit its report within a period of three weeks and no such report had been submitted by the Committee.
4. It was stated that the Ministry had engaged services of a Procurement Support Agent (PSA) for the procurement of equipments up to a limit of Rs.200 crores for pre-clinical Departments in the six new AIIMS for which tendering process was in progress. With the expected start of Hospitals in the six new AIIMS in July/August, 2013 and the requirements of the 2nd year MBBS course of the 1st Batch admitted in 2012, procurement of various

Issued.

equipments has assumed significance and urgency. In this regard an exercise to prepare RFP document for inviting bids for appointment of PSA is underway. It was also discussed that procurement of common and/or specialized/high value items should aim at efficiencies in terms of cost advantage, implementation and services. It was discussed that procurement of such items is to be met within the ceiling of available funds of approx. Rs. 165 crore per new AIIMS. Keeping in view the resource and time constraints, the Directors of AIIMS Raipur and Bhubaneswar stated that more funds would be required in the long run, but, the immediate concern was the procurement of priority items such as OTs of different kinds (low end, mid end and high end), medical gas pipeline system, kitchen, laundry, CSSD, hospital furniture etc. The nature of OTs in PGIMER Chandigarh was mentioned by Director, PGIMER who also added that very few modular OTs were in his Institute and requirements of modular OT were linked to tasks to be performed, otherwise normal OTs were good enough. Director AIIMS Bhubaneswar stated that very few modular OTs were in operation in AIIMS New Delhi. MS, RP Centre, AIIMS, New Delhi authorized by Director AIIMS New Delhi to represent the Director stated that turnkey execution of OTs should be considered and that high end equipments were taken on 5 years' CMC followed by another 5 years' AMC and the system was functioning smoothly. He also stated that outsourcing of many services could be considered. Director AIIMS Bhubaneswar mentioned that specifications of most of the items were available with AIIMS New Delhi, PMSSY-upgradation projects. Director PGIMER also stated that specifications were available with PGIMER.

5. The Committee deliberated on the immediate requirements and took note of the fact that there would be economy in centralised procurement with bulk orders and the savings could be utilised for procurement of other equipments. The Committee recognized that high end or common items such as OT's, medical gas supply system, CSSD, laundry, kitchen equipments are most important equipments and need to be addressed on priority.

6. The Committee was informed that group of Directors of six new AIIMS had series of meetings in which the specifications of different kinds of OTs were discussed but no common position could be arrived at. It was also informed that the internal capacities within each of the new AIIMS to prescribe requirements, specifications etc were limited considering the fact of availability non-clinical faculty, hence, the need to rope in other Institutes of National Importance. It was brought to the notice of the Committee that there were limited numbers of manufacturers in the country with tight delivery schedule. High end OTs have many imported components or are completely imported. Timely supply and commissioning would be of critical importance. The Chairman expressed concern about the availability of the specialists / trained manpower to handle the operations of the modular OT and cautioned against any eventuality of the equipments lying under-utilized or unutilized. He therefore advised that recruitment and training need to be looked into simultaneously by the respective new AIIMS.

7. After detailed discussions the following were decided:

7.1 Director, AIIMS Bhubaneswar has already consulted Directors of different new AIIMS, and, may, further consult them and also refer to PGIMER/AIIMS New Delhi/ PMSSY-upgradation specifications and submit within four weeks the following to the Committee:

- 7.1.1 Common specifications of normal OTs
 - 7.1.2 Requirement (number) of normal OTs in each of the new AIIMS
 - 7.1.3 Common specifications of mid-end OTs
 - 7.1.4 Requirement (number) of mid-end OTs in each of the new AIIMS
 - 7.1.5 Common specifications of high-end OTs
 - 7.1.6 Requirement (number) of high-end OTs in each of the new AIIMS
- 7.2 Director, AIIMS Raipur may consult other new AIIMS Directors and also refer to PGIMER/AIIMS New Delhi/ JPN Trauma Centre/ PMSSY-upgradation specifications and submit within four weeks the following to the Committee in respect of minimum operational requirements of Trauma Block/Centre at each new AIIMS:
- 7.2.1 List of equipments and specifications new-AIIMS wise
 - 7.2.2 Number normal OTs new-AIIMS wise
 - 7.2.3 Details of other requirements, if any, new-AIIMS wise
 - 7.2.4 Draft salient features of terms and conditions of contract (including training of personnel, maintenance etc) so as to attract multi-vendor, multiple-response, genuine manufacturer response to a tender process
- 7.3 A sub-committee headed by MS, RP Centre, AIIMS New Delhi (representing Director) and comprising of SE, PGIMER; MS, AIIMS Rishikesh; FA AIIMS Jodhpur and FA AIIMS Rishikesh will prepare draft salient features of terms and conditions of contract (including training of personnel, maintenance etc) so as to attract multi-vendor, multiple-response, genuine manufacturer response to a tender process for OTs of different kinds, CSSD and medical gas supply system. The sub-committee has to submit its report within four weeks.
- 7.4 Director AIIMS Bhopal will head a sub-committee comprising of MS, RP Centre, AIIMS New Delhi; MS, PGIMER, Chandigarh; MS, AIIMS, Rishikesh; DDA Bhubaneswar and FA, AIIMS, Rishikesh/Patna, and, submit within four weeks a report including the following to the Committee in respect of minimum operational requirements of each new AIIMS:
- 7.4.1 List of hospital furniture, their specifications and number new-AIIMS wise
 - 7.4.2 Draft salient features of terms and conditions of contract (including maintenance etc) so as to attract multi-vendor, multiple-response, genuine manufacturer response to a tender process
- 7.5 Procurement support agency (PSA) should be appointed as a parallel exercise.
- 7.6 Director AIIMS Raipur will head a sub-committee comprising of MS, RP Centre, AIIMS New Delhi; SE, PGIMER, Chandigarh; MS, AIIMS, Rishikesh; MS, AIIMS Raipur; DDA Bhubaneswar, FA, AIIMS, Rishikesh/Patna and FA, AIIMS Bhopal. The sub-Committee will submit within four weeks, a report including salient

features and common specifications of Medical Gas Supply Pipeline System including Manifold based on requirement of the concerned AIIMS and experiences at PGIMER, AIIMS New Delhi etc.

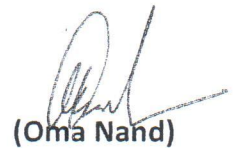
7.7 A sub-committee headed by MS, RP Centre, AIIMS New Delhi (representing Director) and comprising of MS, PGIMER, Chandigarh; MS, AIIMS, Rishikesh; MS, AIIMS Raipur; DDA AIIMS Bhubaneswar; DDA AIIMS Bhopal; FA, AIIMS, Rishikesh/Patna and FA, AIIMS Jodhpur will submit within four weeks, a report including salient features and common specifications of CSSD to be set up at each new AIIMS.

7.8 The Committee felt that activities for Laundry should ideally be outsourced by the Institute which may provide to the outsourced agency the premises, water, electricity etc in a transparent manner.

7.9 The Committee felt that activities for Kitchen can either be undertaken by the Institute itself or outsourced in a transparent manner.

7.10 In the given time constraints the need for strictly adhering to the timelines by all concerned was emphasized.

The meeting ended with a vote of thanks to the Chair.



(Oma Nand)
Deputy Secretary to the Government of India
PMSSY Division, MoHFW
22 February 2013

Copy for information and necessary action to: i. All Members of the Committee; ii. Director, AIIMS Bhopal / Bhubaneswar/ Jodhpur/ Patna/ Raipur/ Rishikesh; iii. All Participants; iv. DDA, AIIMS Bhopal / Bhubaneswar/ Jodhpur/ Patna/ Raipur/ Rishikesh; v. FA, AIIMS Bhopal / Bhubaneswar/ Jodhpur/ Patna/ Raipur/ Rishikesh; vi. MS, AIIMS New Delhi/ Rishikesh/ Raipur; vii. PS to HFM; viii. PS to Secy (HFW); ix. CEA; x. PMSSY Division; xi. PPS to JS

Annex-1

List of Participants in the meeting of Procurement Committee held on 13 Feb 2013

- 1) Shri Keshav Desiraju , Secretary(Health and Family Welfare) – in Chair
- 2) Dr YK Chawla, Director PGIMER-Chandigarh
- 3) Dr AK Mahapatra, Director AIIMS-Bhubaneswar
- 4) Dr NM Nagarkar, Director AIIMS-Raipur
- 5) Shri Sundeep Kumar Nayak, Joint Secretary(PMSSY)
- 6) Prof Shakti Gupta, MS-Dr. RP Centre- AIIMS, New Delhi
- 7) Shri Oma Nand, Dy Secy (PMSSY), MoHFW
- 8) Dr. Pankaj Arora, Asstt. Prof, Deptt of Hospital Admn, PGIMER Chandigarh
- 9) Er. PS Saini , S.H.E PGIMER Chandigarh
- 10) Sh Pankaj Talwar, Accounts Officer-PGIMER Chandigarh