

F.No.28016/2/2012-SSH
Government of India
Ministry of Health and Family Welfare

MINUTES OF THIRD MEETING OF THE COMMITTEE ON PROCUREMENT FOR SIX NEW AIIMS

The third meeting of the Committee on Procurement for six new AIIMS was held under the Chairmanship of Secretary, Department of Health and Family Welfare at Nirman Bhawan on 2 May, 2013. The participants were: Shri Keshav Desiraju, Secretary, HFW; Shri Sundeep Kumar Nayak, Joint Secretary (PMSSY); Dr. A.K.Mahapatra, Director, AIIMS Bhubaneswar; Dr. Nitin. M. Nagarkar, Director, AIIMS Raipur; Dr. Raj Kumar, Director, AIIMS Rishikesh (Special Invitee); Dr. Vipin Kumar Kaushal, Assistant Professor, PGIMER, Chandigarh (rep of Director PGIMER), Dr. I.B. Singh, AIIMS New Delhi (rep of Director AIIMS New Delhi) and Shri Oma Nand, Dy Secy (PMSSY). Detailed agenda note had been circulated to all the Members well in advance. After welcoming the participants, Secretary (HFW) reviewed action taken on the decisions of the last meeting held on 26th March 2013. After that, the meeting took up other agenda items as mentioned below:

- i. Terms and conditions of contract (including training of personnel, maintenance, etc.) to a tender process for OTs, CSSD and medical gas supply system.
- ii. Uniform requirement of OTs for each of the six new AIIMS.
- iii. Specification and minimum operational requirement of hospital furniture and office/clinical department furniture.
- iv. General conditions of the contract of tender documents to a tender process for OTs of different kinds, CSSD and medical gas supply system.

2. The Chair wanted to know the progress on appointment of Procurement Support Agency (PSA) through open advertisement, for procurement of common/high end items for each new AIIMS to the extent of Rs1000crore. JS informed that the Division had gone through the process and submitted case for approval of issuing the RFP document to the eligible bidder based on published EoI in time. He added that since the approval of competent authority has now been received, further steps as mandated under rules would be taken. He stated that the process of appointment of a PSA may take another month or so. It was discussed that after the appointment of PSA the procurement of high end equipments or common items would start, and, actual delivery might be towards the last quarter of the calendar year. It was also discussed that since the hospitals at six new AIIMS were to start in a limited manner by July 2013, and also taking into account the fact that clinical subjects have to be taught by August 2013 to 2nd year MBBS students, interim arrangements are to be done. The Committee took note of the fact that Ad Hoc Finance Committees and Local Purchases have been approved by the Ministry. Hence the need was felt that Capital Assets funds to each new AIIMS should be provided under Grant in Aid for making interim arrangements.

3. It was decided that each new AIIMS should set up its central procurement committee ideally under the chairmanship of Deputy Director with FA, MS and the representative of indenting Department as Members

4. It was informed that the Sub Committee headed by the Director, AIIMS Rishikesh had submitted the report (circulated as part of agenda note) on Terms and Conditions of Contract (including training of personnel, maintenance, etc.) to a tender process for OTs, CSSD and medical gas supply system. It was explained that the document had been prepared after obtaining inputs from different



experts and this standard document could be considered for adoption with suitable local modifications, if needed, for hospitals of different sizes. Training provisions in the contract agreement was discussed. It was stated that training would depend on the type of equipment and that these provisions might be expanded depending on the type of equipment/item. It was clarified that training expenses are to be borne by the vendor/supplier. It was also stated that a Committee had been set up under the Chairmanship of MS, PGIMER, Chandigarh to recommend training component in various procurement exercises.

5. After detailed discussion the Committee accepted the report of the Sub Committee headed by Director AIIMS Rishikesh and approved the document for adoption by PSA (when appointed) and also by six new AIIMS for further necessary action.

6. The Report submitted by the Sub Committee headed by Director, AIIMS Raipur on uniform requirement of OTs for six new AIIMS was taken up for discussion. Dr. AK Mahapatra was of the view that minimum number of OTs was indispensable for starting the hospitals. Dr. Nitin Nagarkar suggested that low end OTs could be set up initially, depending upon the assessment of requirements assessed by his Sub Committee in consultation with all other new AIIMS. If required, these OTs could be upgraded in future.


7. The Report submitted by the Sub Committee headed by Director, AIIMS Raipur was accepted and it was decided that each of the six new AIIMS would forthwith initiate the process for establishing the minimum number of low end OTs taking into account the scale of requirement for starting hospital at their individual locations, subject to guidelines/ instructions of the Ministry and GFR/ Procurement guidelines. Each new AIIMS may get the low end OTs set up through a PSU / agency selected by them. However, each new AIIMS would keep in mind that financial limit for all types of medical and other equipments (hospital, colleges, AYUSH etc) is Rs.200cr per AIIMS, out of which approx. Rs.20cr worth of equipments are already being handled by HLL in consultation with Directors for catering to pre-clinical Departments' needs. Inter Departmental demands and allocations need to be done by Directors within ceiling and also considering procurement of common/high end items by centralized PSA process.

8. The Committee discussed the Report submitted by sub Committee headed by Director, AIIMS Bhopal on specifications and minimum operational requirements of hospital furniture and office/clinical department furniture. It was informed that biomedical engineering division of HLL had provided inputs on the said Report. All the inputs including those on standard international specifications, bed sizes, LED OT lights etc were discussed and were found to be appropriate for incorporation.

9. The Report submitted by the Sub Committee headed by Director, AIIMS Bhopal after incorporating the suggestions on specification discussed, was accepted and it was decided that each of the six new AIIMS would forthwith initiate the process for procurement of minimum items mentioned in the report with suitable local modifications, if any, subject to guidelines/ instructions of the Ministry and GFR/ Procurement guidelines. Each new AIIMS may go for procurement through a PSU / agency selected by them. However, each new AIIMS would keep in mind that financial limit for all types of medical and other equipments (hospital, colleges, AYUSH etc) is Rs.200cr per AIIMS, out of which approx. Rs.20cr worth of equipments are already being handled by HLL in consultation with Directors for catering to pre-clinical Departments' needs. Inter Departmental demands and allocations need to be done by Directors within ceiling and also considering procurement of common/high end items by centralized PSA process.



10. The Committee discussed the Report of Sub Committee headed by Director, AIIMS Rishikesh on General Conditions of Contract of Tender Documents for tender process on OTs of different kinds, CSSD and Medical Gas Supply System. Director AIIMS Rishikesh The report was accepted and it was decided that the report be handed over to PSA (when appointed) for further action.
11. Dr. Raj Kumar stated that each Institute should go ahead with creating minimum facilities and procuring articles of minimum requirement. Clarification was made about the overall ceiling on equipments/items at Rs.200cr. Dr Nitin Nagarkar stated that a Committee headed by him is looking at diagnostic facilities to be set up at each AIIMS by HLL in the interim period before hospital departments became fully functional. It was decided that the recommendation of the Dr Nitin Nagarkar Committee may be used as a reference guide for setting up minimum diagnostic facilities at each new AIIMS by HLL.
12. The issues of creation of blood banks and ambulance services were also discussed. It was decided that immediate steps for minimum blood bank facilities including tie up with established Blood Banks be done.
13. It was decided that ambulance services can be outsourced by each AIIMS. Separate case be taken up with Ministry of Finance through IFD.
14. The issues of PG and PhD courses were discussed. It was advised that each Institute may initiate process of constituting its academic council with prior approval of competent authority.
15. It was decided that for the present there was no need to fix the next meeting of this Committee on Procurement in near future, and, the Committee would be convened if required, as and when need is reflected.
16. It was decided that PMSSY Division would issue consolidated guidelines to all new AIIMS, based on the decisions of the Committee taken in its three meetings.
17. The meeting ended with a vote of thanks to the Chair.



(Oma Nand)

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Copy to :- i. All Members of the Committee, ii. Director, AIIMS (all new AIIMS), iii. PS to HFM, iv. PS to Secretary HFW, v. PPS to ASFA, vi. PPS to AS&DG, vii. PPS to JS (SKN), viii. PMSSY Division